



MCIS Language Services
789 Don Mills Road Suite 1010
Toronto, ON M3C 1T5

EMPLOYMENT AND SOCIAL SERVICE SUBSIDY LETTER TO ENROLL IN PROFESSIONAL INTERPRETER TRAINING

MCIS offers clients, who are receiving financial assistance from government agencies, and who are proficient in English and at least one other language, different interpreter training options as a means to become employable. Interpretation opens doors for other opportunities in the social services; medical, legal, immigrant and refugee sectors; emergency and homeless services; and various other private and public settings.

During the training, we will also provide information on the Roles and Responsibilities of an Interpreter, the freelance (on-call-as-needed) aspect of the profession, qualifications and requirements to become an interpreter, types of assignments and fee structure, Ministry-approved training courses and available language testing and accreditation opportunities.

Please explore the possibility of receiving subsidy from your agency for the administration of the Language Certification and enrolling in the Interpreting Training program. Upon graduation from training, you will be added to our interpreters' roster, thus becoming eligible for interpreting assignments throughout Ontario. In addition, you will be provided with support in applying to other key interpreting agencies in the Greater Toronto Area. This would broaden your work opportunities.

Please sign the **Consent to Share Information Form**, and share it with your case worker, who may choose to make a payment by cheque payable to **MULTILINGUAL COMMUNITY INTERPRETER SERVICES**, to you directly, or be invoiced for the amount.

Note on government loans: that MCIS Interpreter Training is not a full time program, hence students are not eligible for receiving funds from OSAP.

Yours truly,

Amal Dweik

Enrollment Coordinator
789 Don Mills Rd, Suite 1010, Toronto, ON M3C 1T5
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The following is a specific breakdown of the costs of the available trainings. Applicant will have to **choose between options A and B**:

<p>A. On-site Community Interpreter Training available 3 times a year: Fall, Winter and Spring semesters</p> <ul style="list-style-type: none"> ● 100-hour Training (7-9 weeks) for Ministry-approved Interpretation program that covers: <ul style="list-style-type: none"> ○ Interpretation Competencies & Ethics ○ Consecutive and Sight Interpretation ○ Simultaneous Interpreting Basics ○ Setting-specific Skills Integration ○ Criminal & Family Law ○ Domestic Violence Court Progress ○ Refugee protection & Immigration ○ Health Care & Public Health ○ Child Welfare and Elder Abuse ● Training Fees 	<p>\$990 + HST (13%) Total: \$1118.70</p>
<p>B. Online Community Interpreter Training available at the beginning of each month:</p> <ul style="list-style-type: none"> ● 120-hour (6- 12 weeks at one’s own pace) Training for Ministry-approved Interpretation program that covers: ● Interpretation Competencies & Ethics ● Consecutive and Sight Interpretation ● Simultaneous Interpreting Basics ● Setting-specific Skills Integration: <ul style="list-style-type: none"> ○ Criminal & Family Law ○ Domestic Violence Court Progress ○ Refugee protection & Immigration ○ Health Care & Public Health ○ Child Welfare and Elder Abuse ● Enrollment upon payment <i>for candidates with adequate language and computer skills</i>; ● Training Fees 	<p>\$850 + HST (13%) Total \$996.50</p>
<p>Administration of Ministry-approved Interpreter’s native language/ English Skills Assessment Tool ILSAT</p> <p><i>The test has to be taken at our office located at 789 Don Mills Rd, Suite 1010, Toronto, ON M3C 1T5. The date will have to be scheduled with our Training Support Specialist, extension 551.</i></p>	<p>\$195 + HST (13%) Total: \$220.35</p>



CONSENT TO SHARE INFORMATION

I, _____, the undersigned, hereby consent to the exchange of information between Employment and social service and MCIS Language Services.

The information to be shared is in connection with my employment goal, education and plans for employment.

Caseworker's name: _____

Organization or agency: _____

Location: _____

Telephone #: _____ **Extension:** _____

Signature: _____

Date: _____

Witness: _____

Date: _____